

MOL01: Charity Centre for Refugees

Theme: Human Rights



Main objectives of the Charity Centre for Refugees are to provide cultural, moral and material assistance to refugees and asylum seekers; to help them to integrate in the Moldovan society.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Main activities of the Charity Centre for Refugees (CCR) are services to refugees and asylum seekers, so that they could come and discuss their common interests and problems, participate in different events, meetings, seminars, etc;

CCR organises entertaining activities for refugees and asylum seekers and their children like the International Women's Day, the International Children's Day, Refugee Day, New Year party, Christmas, CCR carries out ecological activities with the participation of refugees and asylum seekers; CCR provides Romanian, Russian and English language classes to refugees and asylum seekers and their children; CCR provides refugee children with a room equipped with furniture and toys; CCR organizes excursions for refugee children and their mothers on the territory of Chisinau city (to museums, zoo, etc.);

Volunteer Tasks & Role (including indicative working hours)

Volunteers participate in organization of language, computer lessons, outdoor activities, provide personal support to refugees, asylum seekers and their families, run activities for the children, organize different clubs, f.e. cooking club, pottery club.

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

Volunteer should be motivated to work in a multi-cultural atmosphere. The volunteer should be able to work independently and to cope with the existing social and cultural differences in Moldova and refugee community. For these reasons, characteristics such as flexibility, adaptability, maturity and personal motivation will be highly desired.

Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- Your own bedroom in the project, with access to a shared bathroom and kitchen;
- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL02: Small Groups Home

Theme: Working with Children in Need

Brief Placement Description - Picture on the left-hand side



The project aims to provide a temporary home to vulnerable children to those leaving large-scale residential units to family reunification or to be placed with Foster Carers. The placement lasts until the children's reintegration with their biological or extended families. If this is not possible an alternative placement is identified. The main objective is to offer a temporary home to children who are to be reintegrated into their birth family or to be placed in a foster care family;

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Small Groups Home offers:

- board and lodging for children;
- medical and psychological assistance for children;
- psychological assistance for parents;
- organization of the workshops on child protection;
- individual counselling;
- crisis intervention.

Volunteer Tasks & Role (including indicative working hours)

Volunteers' main tasks are to play with the children, using his /her creativity, assisting the children with their daily needs and responsibilities, read stories and songs in easy language, help to organize outings and to lead excursions with children groups, participate in painting and crafts workshops, participate in theatre and music groups.

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

The main criterion is patience, according to small children and their needs, open-heart, kindness and desire to work with children.



Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL03: Centre for Re-socialisation of Children “Casa Așchiuța”

Theme: Working with Children in Need

Brief Placement Description -



Casa Aschiuta aims to provide at risk children, children victims of abuse, violence or trafficking and their families with social assistance services, psychological services, reintegration services, specialized services.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Casa Aschiuta offers:

- board and lodging for children;
- medical and psychological assistance for children;
- psychological assistance for parents;
- reintegration assistance.

Volunteer Tasks & Role (including indicative working hours)

Volunteers support the project personnel in: organizing of the leisure time for a group of children, assisting in preparation, organizing and participating in centre's entertainment and educational projects, assisting children in doing their homework, playing with little children and teaching them to take care of themselves independently, animation of intercultural activities for children through games, songs, discussions, arranging children's outings, running educational activities and teaching different skills.

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

The main criterion is patience, according to small children and their needs, open-heart, kindness and desire to work with children.



Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MDA04: Centre of Active Recovery and Social Reintegration of the Children and Youth with Physical Disabilities (CCCT)

Theme: Youth/ Disabled

Brief Placement Description - Picture on the left-hand side



CCCT is a subdivision of the Municipal Direction for protection of child's rights.

As beneficiaries of the Centre can be persons with physical (children with age between 7 and 18 and youth with age between 19 - 30),, parents and tutors and children of the Chisinau's district Botanica.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Centre develops activities in order to achieve the following objectives:

- a) achieving the change in the mindset on the children with disabilities
- b) reducing the phenomenon of marginalization and social exclusion of the disadvantaged categories
- c) social integration of the children and youth with disabilities
- d) prevention of the institutionalization of the children and youth with physical disabilities
- e) prevention of the family breakup which have children with disabilities.

Volunteer Tasks & Role (including indicative working hours)

Volunteers offer their support through a range of personal, social and learning / performing arts activities:

- assisting in the artistic workshops;
- organization of sport and leisure activities;
- offering personal support to the beneficiaries;
- development of the personal workshops.

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

We would like to host volunteers who:

- want to get involved in the social and cultural integration of children from different cultural and backgrounds;
- who want to learn Romanian/Russian in an active way;
- who want to learn intercultural competences;
- who want to work with children in diverse areas;
- who like to work in a team.

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL05: “Casa Gavroche” (Home of Gavroche), The Center for Social Rehabilitation of Street Children

Brief Placement Description - Picture on the left-hand side



“Casa Gavroche” is a shelter for children living on the streets and other categories of children at risk from Chisinau.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Center is an open and friendly institution that will offer temporary shelter, food, care, schooling and learning activities to children at risk.

Volunteer Tasks & Role (including indicative working hours)

Volunteers are involved in coaching of the youngsters in the tasks of daily life (cooking, cleaning, hygiene, organization of the meals' situation, shopping), coaching during the spare time (Group weekends, evening programme, sports) and supporting youngsters during learning hours. Volunteers will learn to become problem solvers, whether it is basic hairdressing, distributing donated clothing, helping kids with hygiene and table manners.

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

A willingness and ability to work with children is essential. An openness lives in a larger community as well as to share daily life with children with a very traumatic background is also important.



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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL06: Promo-lex

Theme: Human Rights

Brief Placement Description - Picture on the left-hand side



Promo-Lex Association is an NGO whose mission is to contribute to development of democracy in Moldova through facilitating the access to the Human Rights protection for the citizens and civil society strengthening Moldova.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Promoting democratic values and international standards in human rights area, contributing to development and strengthening of the civil society, promoting civic activism and responsibility. Target group of Promo-lex are: vulnerable categories of people, Transnistrian region inhabitants, civil society, youth.

Volunteer Tasks & Role (including indicative working hours)

Volunteers assisting in writing applications and managing projects: seminars, study visits, conferences; following European policy developments in the Moldovan youth sector; in compilation of the PROMO-LEX newsletter and the updating of the PROMO-LEX website; assisting in finding partners and creating new projects in the Europe and the rest of the world, assisting with research projects; managing a clear-cut project in line with his/her skills, personal interests and goals;

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

- Motivation to work as an important part of the team, take up responsibility in the organisations;
- to be actively involved in the tasks, such as participation at seminars, meetings, research, project preparation and management;
- to be curious about the European Integration process;
- strong English skills, spoken and written;

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 16 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance.

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL07: Animation Centre for Youth and Children

Theme: Working with Youth and Children

Brief Placement Description - Picture on the left-hand side



Animation Centre for Youth and Children (ACYC) aims to offer everyone (children, young people and adults) in the 7 Communes of Chisinau (capital of Moldova) and the opportunity to raise awareness of their own competencies and achieve personal development in the friendly centres with social, cultural, sporting and educational activities. The Centres are an innovative and reactive intervention resource for young people in every commune of Chisinau.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

These principal objectives are achieved through the work of volunteers with a strong commitment to the association's aims and through co-ordinators working in the different activity sectors:

- Children: with an activity centre and out-of-school club open all year.
- Young people: with two facilities for young people and pre-teenage clubs.
- Parents: informative workshop on the methods of the children's education.
- Leisure for all: with different activities (dance, drama, fun gymnastics, etc.) offered to the whole population based on demand and needs. Other associations use the premises to offer activities (karate, fitness sessions, etc.).

Volunteer Tasks & Role (including indicative working hours)

The volunteer will work in the Centre as a person who co-organises the ideas which the young people and instructors realize during the workshops. The Volunteer will initially be the instructors' assistant, but gradually her/his contribution to the content of the workshops will grow.

Working hours: 4-6 hours/day, starting 12 o'clock



Desired Volunteer's Skills

We are looking for an active, open, enthusiastic and creative candidates.

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks) : 12 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
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- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL08: Moldova Young Artists Association *Oberliht*

Theme: Cultural Exposure

Brief Placement Description - Picture on the left-hand side



The *Oberliht* is represented partially by the most talented young artists who regularly take part in national and international group and personal exhibitions, recording diplomas and prizes for their works.

Through its projects *Oberliht* Association has promoted a big number of artists from Moldova and abroad, reconfirming its status of a professional organization. When being granted financial support, its members were able to competently administrate it by organizing complex projects and events.

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Our main activities are:

- organization of different types of projects and events (exhibitions, festivals, symposiums, competitions, seminars, workshops etc.)
- cooperation with other similar organizations
- initiation of editing and publishing activities
- promotion of the young artists' activities

Pls check our current projects at www.oberliht.org.md

Volunteer Tasks & Role (including indicative working hours)

There are different grades of involvement that a volunteer could have. - help running the CHIOSC, a small architectural unit that will play the role of a cultural info point and a public platform for manifestations (open 4 hours a day / 5 days a week);

- a) open CHIOSC to public
 - b) activate the exhibition/information display in CHIOSC
 - c) distribute the information materials / magazines etc.
 - d) preparation of public events / connection of the equipment, cables etc.
 - e) photo / video documentation
 - f) close CHIOSC for public, etc.
- help running the ARHotel, a gallery space in Chisinau coordinated by Oberliht Association

(schedule to be established in relation to each exhibition/event);

Desired Volunteer's Skills

- Personal initiative and motivation to develop the assigned tasks and flexibility in time management.
- Ability to adapt to new cultural/social/economic context and to work in sometimes-stressful environment
- good language and communication skills.

Above all the candidates for volunteers have to be interested in art.

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 12 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL09: ART LABIRINTH

Theme: Cultural Exposure

Brief Placement Description - Picture on the left-hand side



Art- Labyrinth is a creative association of young artists, musicians, people who are keen trends in contemporary art and culture. The main purpose of the organization - development of culture and creativity on the basis of local ethnic traditions and ethnic culture of other countries. **ART-LABYRINTH** has extensive experience in organizing various activities related to the carnival culture and ethno-music (festivals, carnivals, concerts, ethnic music (world music)). The organization has to date quite a large audience, consisting mainly of young people who are keen various creative opportunities offered

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Our projects are:

Sansara – After going through several incarnations, the theater fire was embodied in the union of six members of the conquered elements of fire. Despite the fact that the theater SANSARA is one whole, each participant has a unique charisma and personal style.

Satori – Project which combined music and theatrical performances. actors and musicians, play intuitively, improvising in a certain theme and plot

Tengri – Principles of School «TENGRİ» based on the fact that music is not only fun, but first and foremost an active way to achieve positive changes in personality. Our programs are aimed at creating an affordable music culture, where creative expression appears to us as a tool for personal transformation and development.

Puppet Theatre Der Golem –The very name of DER GOLEM translates literally as "fool" or a doll, which in the Kabbalistic tradition of mysticism revived with the help of special spells

School of Fire

Fire show was not just bright and lively performance, but also a fascinating spectacle. And in the late 90s, fireshow, experiencing a rebirth, becoming not only a cult pastime, but an entire philosophy of modern youth. To begin learning does not require any special training, our doors are open to all comers.

Discussion film club «KUNDUN Sinema»

The idea of the club, to understand and feel the style of a particular filmmaker different schools of art: European, American, Eastern, Asian and even Russian, in a comparative analysis.

Labyrinth gallery – virtual art gallery.

Creative Workshops

recognized to introduce and develop folk arts and crafts - especially clay modeling, as well as wood carving and leather working.



Volunteer Tasks & Role (including indicative working hours)

Typical activities and tasks:

- creativity workshop: search on the internet for new topics and techniques, learn the techniques with the support of our team members, prepare materials, help beneficiaries, encourage the beneficiaries to be creative, ensure safety of beneficiaries and acknowledge their progress at the end of the workshop
- outdoor activities: support the team in the preparation phase, helping them prepare materials, rules, find new workshop ideas and adapt them to the target group's age, promote the workshops (by social networks or distributing flyers), support the implementation of the workshops by making sure that participants are actively involved, respect rules and safety
 - designing information leaflets;
 - preparing newsletter;
 - assisting in the organisation of festival (preparing invitations, contacting artists, register participants, drafting final reports);
 - website editing, forum, twitter and facebook page moderation;
 - assisting in the drafting of press releases and press invitations;
 - contacting potential partners (NGOs, youth organizations) and media;

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

We would like to have volunteers who have a heart for travelling, arts and culture. The volunteer should have experience in organising activity and projects or willing to learn more about working with projects. We prefer volunteers who are motivated and are willing to learn new things. This is more important than studies, degrees and previous experiences. We prefer people who are open and have a critical attitude, are enthusiastic team player, wanting to learn new things, assertive, flexible,

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration

Minimum (weeks): 2 weeks

Maximum (weeks): 12 weeks

Accommodation

There are different types of accommodation:

- A bedroom in the host family;
- A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- Bed clothes and towels;
- Warm clothes and good, waterproof shoes in case of winter;
- Some information about your country: pictures, maps, books, coins, recipes, etc;
- Small gifts from your country to give to people in your host project.

MOL-10 Project: Journalism Centre

Type - Media

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Journalist Centre (JC) is NGO that provides assistance to journalists and media institutions in Moldova. JC runs Chisinau School of Advanced Journalism is conceived on the basis of advanced graduate journalism programs from all of the world.

Journalism Centre sees its mission in supporting professional journalism and aims at contributing to the consolidation of a qualitative, independent and impartial press

Volunteer Tasks & Role (including indicative working hours)

Volunteers support JC staff in preparation and during lessons of School of Advanced journalism: preparation of the materials, moderation of a weekly discussion club for advanced English-language students from the Chisinau School of Advanced Journalism, which includes inviting guests, preparing topics and homework, writing thank you letters, proof reading of the texts and the "mass media in Moldova" bulletin, assisting in training programs for journalists and trainers from different media, with the participation of foreign and local experts, helping in organization of the annual survey "Ten Journalists of the Year", helping in maintaining web portal www.azi.md, keeping the library;

Working hours: 4-6 hours/day.

Desired Volunteer's Skills

Such characteristics as creativity, flexibility and good command of English would be an asset.

Location (urban or rural, distance from main cities, climate, internet, etc.)

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Duration: 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
- * A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc.;
- * Small gifts from your country to give to people in your host project.

MOL 11 Project: National Ethnographical and Natural History Museum

Project Country Code MDA-11 -
Type – Cultural exposure

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

National Ethnographical and Natural History Museum was found in October 1889 Baron A. Stuard and is the oldest museum in Moldova, which during the XXth century was a research laboratory for many famous scientists like: F. Osterman, S. Milec, F. Porucik, I. Suhov, B. Tarabuchin, M. Pocoara and others.

The museum was built in 1905 in the oriental style, thus being a unique building of this kind in Moldova. The Museum is known for its rich geology, ethnography, palaeontology, zoological, entomology, archaeology and numismatic collections.

The museum, through history, has kept its two specific directions: Nature and Cultural Studies of Moldova - that's why it was named as the National Museum of Natural History, Regional Museum of Basarabia and The National Museum of Studies of the Republic.

Now, next to those 10,000 objects in this collection, visitors can see the whole skeleton of a Dinosaur Gigantisimus, famous archaeological treasures, Basarabian national carpets of the XIXth century and much more.

Volunteer Tasks & Role (including indicative working hours)

Tasks of the volunteer will be

- Educational Department 40%: Give guided tours to English speaking groups (after on the job training which the museum supplies), Assisting in the workshops by showing visitors how to use the various tools and implements for the handcrafts in the Museum;

- Public Affairs

Department 10%: Help with the planning of group reservations;

- Communication Department 20%: Assistance with general Museum PR and Marketing and with temporary exhibitions

- Maintaining the database of the exhibits. Fundraising 20%;

- Technical Department 10% (max.): If appropriate, small technical assistance.

The activities are also connected with archaeology. In the excavations the volunteers will help in the elaboration of drawings, photos, excavation (recover ancient objects that testify the ancient societies that lived in this place before we did) and other methods used in this activity.

Desired Volunteer's Skills

We expect the volunteer to be flexible and willing to try different kinds of work. The volunteer must be open-minded, curious and interested in learning more about culture, folklore and history. Good knowledge of English and Romanian/Russian will be an asset.

Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration: (min.) to 12 (max.) weeks

Accommodation

A bedroom in the host family;

Food

Food will be provided in the host family

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc;
- * Small gifts from your country to give to people in your host project.

MOL – 12 Project: ADVIT Moldova

Type – Cultural exposure

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

ADVIT Moldova is a non-political, non-profit, non-governmental organization, started by and for young people, to involve Moldovan young people, with and without professional experience, into programmes at national and international levels in the fields of education, culture, ecology, historical heritage protection and helping disadvantaged people, by contributing to the development of a more peaceful society, to the decrease of social injustice.

Generally speaking, we identify three lines of action:

- To coordinate volunteer/exchange projects and youth exchanges within the framework of EU Youth in Action Programme, FONDS, programme of the German government Weltwaertes, and ICYE regular programme;
- To organize international youth workcamps in Moldova;
- Develop non-formal education through seminars, training, study visits, workcamps, workshops.

Volunteer Tasks & Role (including indicative working hours)

The volunteer will support and assist the staff in answering information inquiries by phone and e-mail; public relations, correspondence, compiling data, editing of reports etc. ,planning, preparation and carrying out of international seminars and training courses, internet research on youth and voluntary service issues, creating and updating ADVIT Homepage, gathering articles and edition of a newsletter; assistance in the development of posters and information sheets, supporting organization of the thematic meetings for international volunteers coordinated by ADVIT, general office tasks (Filing and archiving, data entry and database maintenance), any other ad-hoc tasks as determined by the staff

Working hours: 4-6 hours/day

Desired Volunteer skills:

The volunteer should be creative and motivated to work in a dynamic international atmosphere. S/he should also be diligent and reliable and willing to learn local language. A good command of English as well as PC literacy (Word, Excel) are assets.

Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration: 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
- * A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance



Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc;
- * Small gifts from your country to give to people in your host project.



MOL – 13 Project: The Rehabilitation Center of Torture Victims “Memoria” (RCTV “Memoria”)

Type – Human Rights

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Rehabilitation Center of Torture Victims “Memoria” (RCTV “Memoria”) is a non-governmental, non-profit, apolitical and independent organization, having the status of public institution, was established on 12 November 1999 and registered at the Ministry of Justice on 7 December 1999

We have 10 full time and 3 part time employees and 1 local volunteer.
Our main activities are the following:

- 1. Medico-social rehabilitation:** providing free of charge medical, psychological, informational and legal assistance;
- 2. Prevention of torture:** organizing conferences, workshops and other events with main topic - the medico-social rehabilitation of the torture victims, as well as any other kind of the activities with scientific, legal and humanitarian character, inclusively taking part in similar actions;
- 3. Information and Advocacy:** elaborating and editing of the own publications, reports and informative materials;
- 4. Improving knowledge of the Center's staff members:** organizing and participation at various national and international events;
- 5. Developing partnerships with relevant organizations and institutions:** participations as an active member in various local and international alliances and networks in order to achieve efficiently the objectives of our organization.

Volunteer Tasks & Role (including indicative working hours)

Proposed activities for the volunteer are:

- to keep and develop collaboration with other NGOs and public institutions;
- to maintain and update our web page;
- to encourage and promote local volunteering;
- to help in organizing conferences, workshops for medical professionals and other events related to 26 June (International Day in Support of Survivors of Torture) - with main topic - the medico-social rehabilitation of the torture victims;
- to help in editing reports, informative materials;
- to help developing social contacts with our beneficiaries by organizing thematic workshops, discussions or simply daily conversations.
- To organize cultural activities, e.g.: cultural evenings, film festivals with torture subjects.
- Handmade crafts: making candles, bags, cards, *handmade jewellery*.
- Fundraising activities (writing letters to different donors, organizing fundraising events).
- Language lessons for our beneficiaries.

Working hours: 4-6 hours/day

Desired Volunteer skills

Motivation to work as an important part of the team, take up responsibility in the organisation;

- to be actively involved in the tasks;
- strong motivation to learn local language;
- empathy for beneficiaries of RCTV "Memoria".

Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration: 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
 - * A bedroom in a flat outside of the project where 2-6 volunteers live together.
- It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc;
- * Small gifts from your country to give to people in your host project.



MOL – 14 Project: Centre for Assistance and Protection for Victims and Potential Victims of Trafficking in Human Beings

Type – Social, Human Rights

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Centre for Assistance and Protection for Victims and Potential Victims of Trafficking in Human Beings (CAP) is the first contact point in Moldova for the persons returning home after a dreadful trafficking experience abroad. The Center, which has been operational since 2001, provides crisis interventions in a safe and friendly environment; during the stay at the shelter, residents can benefit from a range of "in-house" services.

The Centre offers

- Temporary Residence
- Psychological Counselling
- Social Support Medical Assistance
- Legal Support
- Recreational Activities

Volunteer Tasks & Role (including indicative working hours)

Volunteer will support the implementation of:

- social activities with beneficiaries of the CAP: manual work, sport activities, writing workshops, ice-breakers (for community life), life skills activities (managing a budget, developing self-confidence, self-knowledge, discussing about values, human rights, communication abilities....), sensitization about AIDS, familial planning;
- Accompanying beneficiaries to different places (for juridical procedures, vocational school, shopping....);
- Office support for staff;
- Implementation of new services in the shelter (library, partnership with sports' hall);
- Cultural excursions (theatre, museum, cinema, events in Chisinau...);
- Helping with the surveys (+ analysis of the results.) f.e. evaluation of the quality of the services
- Preparing events for the local volunteers

Working hours: 4-6 hours/day

Desired Volunteer skills

The volunteer should be creative and motivated to work in a dynamic international atmosphere. S/he should also be diligent and reliable and willing to learn local language. A good command of English as well as PC literacy (Word, Excel) are assets.



Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration: 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
 - * A bedroom in a flat outside of the project where 2-6 volunteers live together.
- It depends on the availability of the places for the time of your application.

Food Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc.;
- * Small gifts from your country to give to people in your host project.

MOL – 15 Association for the protection of homeless animals “ALGA”

Type – Animals

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Association for the Protection of Homeless Animals “ALGA” is a non-profit organization, created in 2006. The Association is run solely by volunteers, who are dedicating their time and money to helping the homeless animals of the country.

The work team consists of president of association, project assistant, a veterinarian, assisting workers and volunteers. The number of dogs hosted by the association is up to 200, therefore the whole team is actively engaged in the everyday activities in the shelter, that involves the physical work mostly.

ALGA's objectives:

- reducing the overpopulation of street animals by using human methods;
- protecting street animals from the cruel and inhuman treatment;
- creating necessary conditions for a good coexistence between people and animals;
- education, by helping people to understand that there are other methods than killing dogs.

Our current activities are:

- introducing a moratorium on the killing of homeless animals;
- adoption of a municipal program with the purpose of reducing the overpopulation of homeless animals through sterilization/spraying as the only acceptable mean for population control;
- withdrawal of all rights from the state enterprise "Autosalubritatea" (Garbage and sanitation), currently entrusted with dealing with the homeless animals and transfer the matter under the control of the Veterinary Department;
- creation of a centre for sterilization, vaccination and temporary hosting of homeless animals in Chisinau;
- creation of a group of staff, such as specialists for catching homeless animals, vets, personnel for the care of animals etc;
- isolation of animals, representing a threat for the society (such as aggressive dogs or dogs with infectious diseases);
- adoption and implementation on a national level of a law on the protection of animals, including strict rules for animal possession;
- creation of educational programmes for younger generation, to be thought in the schools of the country.
- running the “Casa Katharina” - a private animal shelter/ rescue centre

Volunteer Tasks & Role (including indicative working hours)

The main task of volunteer is to work with homeless animals. This include the following activities:

- to play and to communicate with dogs (under supervision of the professional animal caretaker);
- to take them out for walks in the neighborhood park area
- to work together with an experienced animal caretaker and get functional help;
- to clean and take care of the places where the animals stay;
- to help in creating the places where the animals stay (putting the attributes on the right places) and make this places ready for the animals;
- to do fortification and does behavior observation on the animals;
- to feed the animals;

- to do small maintenance;
- to help veterinary doctor;
- to register animals and prepare reports on this.

Working hours: 4-6 hours/day

Desired Volunteer skills

To be motivated and to love animals;

- Having experience with working in an NGO is welcomed, but not required. It would be good if volunteer would have a small experience in being active in an NGO in his/her own country to show that the person really wants to take part in exactly this project;

- Having affinity and experience in the work with animals;
- To be ready to do physical work in any weather conditions
- To be ready to spend 4-6 hours per day in the shelter with dogs in any weather conditions
- To be ready to work in the team where people speak a different language

Location (urban or rural, distance from main cities, climate, internet, etc.)

Association for the Protection of Homeless animals “ALGA” is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

The volunteer will be provided with accommodation in the city of Chisinau and will have to travel to the hosting project every day by local bus.

Duration: 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
 - * A bedroom in a flat outside of the project where 2-6 volunteers live together.
- It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc;
- * Small gifts from your country to give to people in your host project.



MOL – 16 MOLDOVAN INSTITUTE FOR HUMAN RIGHTS (IDOM)

Type – Human Rights

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The major aim of IDOM is to contribute to the education, promotion and defence of rights and liberties guaranteed by national and international legislation.

Moldovan Institute for Human Rights (IDOM) is an independent, non-profit organization founded by a group of lawyers and defenders of human rights. The members of IDOM are experienced in monitoring the respect for human rights and the honouring of obligations, which the Republic of Moldova accepted before the OSCE, the United Nations and the Council of Europe.

Main Activities:

- Monitoring of diverse state institutions in order to track and practically eliminate the abuse of human rights
- Judicial consultation on human rights issues
- Analysis of the legal framework
- Strategic litigation (at national and international instance – European Court of Human Rights, UN Committees and others)
- Public policy analysis
- Human rights education
- Lobbying.

Volunteer Tasks & Role (including indicative working hours)

Writing applications and managing projects: seminars, study visits, conferences

- Following Human Rights developments in the Moldovan society
- Helping out with IDOM newsletter and the updating of the IDOM website
- Assisting in finding partners and creating new projects in the Europe and the rest of the world
- Assisting with research projects
- Managing a clear-cut project in line with his/her skills, personal interests and goals. Working hours: 4-6 hours/day

Desired Volunteer skills

the team, take up responsibilities in the organizations.

- To be actively involved in the tasks, such as participation at seminars, meetings, research, project preparation and management.
- To be curious about the European integration process.
- Strong English skills, spoken and written.
- Personal initiative and motivation to develop the assigned tasks and flexibility in time management.
- Ability to adapt to a new cultural/social/economic context and to work in a sometimes stressful environment
- Good English and communication skills.



Location (urban or rural, distance from main cities, climate, internet, etc.)

Project is situated in the suburb area of the capital of Moldova – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 inhabitants and the whole metropolitan area is roughly one million inhabitants. In terms of number of inhabitants, Chisinau is the largest city of the country. Chisinau is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. It is often referred to as the greenest city in Europe due to the high proportion of well maintained green spaces.

Duration; 1 (min.) to 12 (max.) weeks

Accommodation

There are different types of accommodation:

- * A bedroom in the host family;
- * A bedroom in a flat outside of the project where 2-6 volunteers live together.

It depends on the availability of the places for the time of your application.

Food

Volunteers receive food allowance

Practical & Additional Information (i.e. what to bring,)

Check list –what you need to bring with you:

- * Bed clothes and towels;
- * Warm clothes and good, waterproof shoes in case of winter;
- * Some information about your country: pictures, maps, books, coins, recipes, etc;
- * Small gifts from your country to give to people in your host project.

MOL -17 The daily center for children with disability Atentia

They have children from 6-18 years and have 28 beneficiaries at the moment. On the paper should have 20 with mental disability and 20 from the community. The kids are going to school and after midday the staff work individual with the kids. They are 6 members of the staff. In August they close. But in the summer, they have more kids that are coming to center. The kids have many talents and the staff try to encourage it. Very friendly staff. They don't know English.

Volunteer Tasks & Role (including indicative working hours)

responsibilities our volunteers can do:

- drawing and coloring with beneficiary- drawing therapy
- sewing
- playdough modeling
- teach English to kids and staff or other language
- help and support the staff members with the activities
- elaborate a blog, Facebook page
- promotion and media of the center
- play with kids
- go for a walk
- participate and organize excursions
- make a movie of presentation the center

Desired Volunteer skills

what we require from a volunteer:

- initiative
- patience
- love and interest to work with ppl with disability



MOL -20 CULTUM

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Association Center for Rehabilitation and Social Integration of the Children with Mental Disabilities CULTUM is a non-profit Association founded in 2001 and is a social services provider.

Our beneficiaries are people from 3 - 33 years with mental disabilities from Stauceni and Chisinau. Mostly of them are poor families, vulnerable families, young care leavers people with disabilities etc.

The mission of the organisation is to improve and maintain the quality of the care services, education, recovery and integration in the society of the children with mental disabilities.

Volunteer Tasks & Role (including indicative working hours)

The Project includes several services as following:

- * Individual and group education, speech therapist occupations, different occupational therapies such as cognitive therapy, ludotherapy, melotherapy and medical care.
- * Social integration activities: communication, space orientation, personal autonomy of the people with disabilities.
- * Consultation of the parents and family members, help them to create systems of selfcare and coaching for the children with mental disabilities.

The volunteers will be involved in:

- Assist PR manager in organizing the PR events like public social campaigns, fundraising activities or to maintain Facebook and web pages: copy documents, prepare materials, taking photos, elaborating summaries, etc.
- Participate with all the staff in organizing every week the sanitary day, when are cleaned all offices and spaces for children
- Offer language courses (only the candidates that can prove these capacity)
- Assists the staff in organizing and facilitation of day-to-day activities with children - available only for the candidates that can prove these capabilities;
- Paper work: translation of documents, elaboration of small reports and researches about profiles of beneficiaries.

After adaptation volunteer will be asked to help some beneficiaries to come to the center and after activities to go with them back home.

Desired Volunteer skills

The volunteer is expected to bring his/her creativity, project ideas, experience in, for example, arts and cultural expressions and/or sports and games to work and participate, support and lead different kind of projects that is developed at our center.

The volunteer will bring his/her experiences from another culture and the process of getting familiar with Moldovan society to the everyday work and life.

MOL-21 International Centre for Professional Training and Development

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

ICTPD is an NGO with a mission "To assist the development of the organizations, leaders and professionals with the help of the modern educational technologies and effective methods of training". ICTPD has a comparatively long history as an organization. It has first started working as a part of the Institute of Social and Community workers and then, starting from 2003 was working as a separate organization. In 2011 ICTPD has got an international status. ICTPD has a possibility to collaborate with world famous organizations such as WJR, JDC, ORT, Peace Corps. Our organization is involved in many kinds of educational programs. One of the main directions is professional development and social assistance to the unemployed and socially vulnerable population. We also work with youth and students to promote tolerance in our multiethnic and multicultural society. In addition, we organize training in the field of business, management, psychology in Russian, Romanian and English.

Desired Volunteer skills

ICTPD volunteers are usually interested in working with people and in teaching. Volunteers get acquainted with educational and training techniques. They are encouraged to develop and perform new methods of training and teaching as well as creating and writing their own projects. At the same time there are everyday tasks like preparation of the course materials for the programs that are running.

Volunteer Tasks & Role (including indicative working hours)

Main Goals for the given period:

- To introduce volunteer to organization
- To teach volunteer the basics of Didactics and process of acquiring knowledge and skills by students
- To give volunteer an opportunity to practice teaching
- To teach volunteer basics of project writing and fundraising
- To develop an idea for an educational project

Work plan for full-time volunteer for few months "July – October"

July

- Introduction to organization, staff, projects and activities
- Introduction to programs: "English for Communication", "Business Planning and Experience Exchange".
- Work meetings on course curriculum programs: "English for Communication", "Business Planning and Experience Exchange".
- Studying basics of Didactics and learning process. The volunteer develops his or her own exercises that correspond to certain criteria.
- Meetings with volunteers that have taught these courses. Discussions, experience exchange.
- Understanding cultural differences and language interference. What difficulties may arise while teaching the course.

August

- Preparation to course start.
- Course advertisement and promotion
- Help and support of other activities of ICTPD depending on the need. (August is the month when staff members are on vacation)
- Topic to study and discuss: "Preparation to project writing"

September

- Preparation to course start.
- Topic to study and discuss: "Time management during the class. Effective techniques".
- Topic to study and discuss: "What is included in the project plan"
- Organizational meeting and testing for future students
- Start of the program "English for Communication"

October



- Program "English for Communication" is running
 - Midterm meeting and discussion on program and participants. Discussions, basing on the current situation and requirements.
 - Topic to study and discuss: "Benchmarking as an important part of creating a project"
 - Benchmarking for project idea
 - Looking for potential funding sources
- In all of the mentioned activities volunteer will be supporting staff members and supported by staff member in volunteer activities.

MOL22- Planeta Caritatii

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Association is an organisation founded by parents who have children with mental disabilities. Two years ago, they opened a day Centre for people with mental disabilities and their parents and relatives. The Center is opened from Monday to Friday, from 9 AM till 2 PM. Every day there are organised different recreational and educational activities, such as: sport activities, sewing class, working with the wood, theater and etc. Association's staff is mainly working on voluntary basis, some of them are parents, and some of them are volunteers who want to help. Every day the Centre is visited by up to 35 beneficiaries.

Volunteer Tasks & Role (including indicative working hours)

Every day there is a schedule that is respected. Approximately it looks like:

Time	Activity
9:00 – 10:00	Sport activity (every day except Wednesday)
10:00 – 11:00	Work with natural materials
11:00 – 12:00	Educational activity*
12:00 – 12:30	Lunch
12:00 – 14:00	Educational activity*
	• Educational activities change every day – Monday - glina, mathematic, grammar; Tuesday and Thursday – social activity – esthetic education (concerts, theater); Wednesday – work in the garden / cleaning the territory around the building / excursions, theater, museum, gardening in the village/ sewing 11:00 till 14:00; Friday – grammar, mathematic, embroidery ribbons. If the weather is good on Friday we go gardening, Wednesday – excursions.
	After adaptation volunteer will be asked to help some beneficiaries to come to the center and after activities to go with them back home.
	The volunteer is expected to bring his/her creativity, project ideas, experience in, for example, arts and cultural expressions and/or sports and games to work and participate, support and lead different kind of projects that is developed at our centre.
	The volunteer will bring his/her experiences from another culture and the process of getting familiar with Moldovan society to the everyday work and life.

MOL-23 Agency for Inspection and Restoration of Monuments of Moldova

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

Agency for Inspection and Restoration of Monuments of Moldova is a public body founded in 2011 which plays a special and truly significant role in protection of cultural and historical heritage of Moldova and Chisinau, its capital, in particular. Unfortunately, the current situation with the historical monuments is very poor and precarious and now we officially beat an alarm on the possible total disappearance of the cultural and historical heritage. The historical monuments are being destroyed, demolished and rebuilt not in a proper way, all this increases possible loss of the cultural heritage and urban citizenship. In this context activities of Agency are extremely important and essential especially taken into account the fact that the Agency is the only one public institution whose aims refer to this problem. The main aim of the Agency is to protect cultural, historical, architectural, archaeological heritages of Moldova and raise awareness about its salvation as well as contribute to its salvation by different means of support and protection

Volunteer Tasks & Role (including indicative working hours)

- help with preparation of public lectures and presentations which are focused on heritage protection and raising awareness towards the actual problems;
- working on power-point or other presentation of different case studies and heritage entities (especially after site-visiting);
- assistance in preparing leaflets and other promotional materials which could be distributed on the streets and during special events the Agency takes part in;
- assistance and support in preparatory phase of events' organization. For example, Agency takes part in annual Days of European Heritage in Moldova, which take part in September each year. During these days Agency presents some work results, analyses current situation and gives diplomas to those to contributed in heritage protection and etc.;
- working on video preparations and photo-presentations on case-studies and the problem of responsibility towards the heritage in general;

20% of time volunteer will spend within the team visiting places on-sites all around Moldova and help the team with revising and exploring the monuments. This also includes analysis of results as well as preparation and publication of video and photo reports, presentation and dissemination of the results (via mass-media, youtube, social networks and etc.);

20% of time volunteer will work on reports about different cases and equal situations in other cities/countries. This is a very important part of the work since it will give the Agency an opportunity to support its reports with examples of other countries which will make society pay more attention to the cases. This can involve researching cases of urban planning, legal initiatives and etc. in different european countries depending on volunteer's mother tongue and other languages spoken as well as personal interests in researching the cases.

10% of time volunteer might work with the international relations of organization, this might include looking for agencies working in the same field, fixing links with other relevant agencies in Europe in order to fix collaboration and exchange of experiences.



MOL-24 The Employers' Association American Chamber of Commerce of Moldova

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The American Chamber of Commerce in Moldova is a non-governmental non-profit organization, founded on September 4, 2006. As a member of the international network of 125 AmChams worldwide, AmCham Moldova connects businesses and business leaders to share the common goal of bringing the entrepreneurial spirit and the cultures of Moldova and the United States closer together. The Mission of AmCham Moldova is to promote American trade and investment in Moldova and to work with the Moldovan government and business leaders to foster a more favorable business climate in Moldova for foreign trade and investment.

Volunteer Tasks & Role (including indicative working hours)

Typical tasks will include, in main part, administration of AmCham communication tools, coordination of services to members, assisting Project Managers within current running projects.

1. Assure the efficient communication with AmCham membership by means of:
 - a. Administration of AmCham's website www.amcham.md & Facebook page;
 - b. Elaboration & distribution of AmCham Weekly Bulletin; Travel Guide;
 - c. Administration of AmCham Job Center;
2. Administration of AmCham E-Manager by maintaining and updating members data base and major mailing lists;
3. Provide assistance in coordination of the following Programs: Member Discount Program;
4. Provide assistance to Event's Manager in organizing different business events;
5. Actively participate in AmCham events, as well as other relevant events where AmCham is invited (meetings, conferences, seminars, workshops, etc), if delegated by the Executive Director;



MOL-25 Clipa Siderala

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

FCC "Clipa Siderala" is a non-governmental, non-commercial organization, member of the National Youth Council of the RM. It has been active since 1989. GOALS OF THE FOUNDATION:

- to support children in crisis situations;
- to promote the development of the voluntary movement.

Volunteer Tasks & Role (including indicative working hours)

The tasks that we can provide to the volunteer are very different. Everything depends on the project, where volunteer will be involved in. For example:

- proof reading and translation of the project draft;
- sending letters to the organizations that we work with;
- correspondence;
- answering on children's letters during the activity "Poșta lui Moș Crăciun», where every child can write a letter to Moș Crăciun (Santa Claus) and get, in response, a colorful congratulation letter;
- during "Christmas Caravan" participating in the Christmas story and visiting centers;
- work with social networks and promotional activities;
- assistance during the annual charity event;
- the cultural program and participating and assisting in all the mentioned below projects of the organization;
- as well volunteer will be asked to assist on the project writing, where he will have time to get familiar with the information; will be involved in the partner finding process; communication with the partners, receiving feedbacks and adapting them into the project; looking for different grants and donors; applying for the project and assisting in the implementation stage.



MOL-26 EcoVisio

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

EcoVisio is a grass-roots environmental NGO from Moldova led by youth. We focus our work on empowerment through education, action and connecting people. Our vision is a sustainable development of Moldova uniting all its ethnic groups and languages in a diverse and resilient society based on values of creative economic cooperation and responsibility for the natural resources as commons. Our main working topics are organic agriculture, transportation, energy efficiency, renewable energies, consumer awareness, urban/rural development and resource flows including integrated waste management

EcoVisio focuses its work on youth empowerment and environmental education and action. Through such programs as ActivEco-Sustainability in Action, Social Entrepreneurship, Climate LaunchPad and Eco-village Moldova we help young people develop leadership, networking and project management skills to address environmental issues and bring social innovation to their communities.

EcoVisio connects people that want to work on a common vision for our little country. We train people and provide them with instruments to achieve little projects in their neighborhoods or villages. We share information about the situation of our planet and start own projects. We will be very happy if you share a bit of our vision and get in contact with us.

Volunteer Tasks & Role (including indicative working hours)

One volunteer will be hosted in Eco- village and will support our staff in organizing and run of the following activities:

- Eco- club -meetings with young people from grades 8 & 9, forming an eco-club in Rîșcova. Through various games, documentaries, case studies, experiments and practical activities we explore where the "stuff" around us comes from, how many resources are used to produce it, the complexity of connections between people around the globe and nature, as well as our environmental impact.
- promotion of the healthy diet among young people and adults - organization of the thematic meetings;
- organization of the different crafts workshops;
- supporting the research of on ecopractices, appropriate technologies, elaboration of the support materials, f.e. Guide on the Medical Plants;
- organization of youth trainings and camps about eco life and volunteering;
- organic agriculture, f.e. in collaboration with the local school, we organized the first WikiWoods 2-days walnuts planting action in Moldova.
- building and creation of Environmental Training Center - This project aims to construct an environmental training center in an emerging Eco-village in Moldova. The center will serve as a regional hub for practical education in the fields of organic agriculture, energy efficiency, eco-construction and community development. It will include a kitchen/dining area and meeting space to accommodate up to 60 individuals at a time.

Another volunteer will be placed in Ecovisio office in Chisinau and the proposed activities are the following:

- event management (organizing youth trainings, Eco-fairs, workshops, etc.). F.e. "IarmarEco – the Fair of Ecological Opportunities and Social Entrepreneurship". The aim of this event is to inform the public about the possibilities of changing the routine into a more active, healthy and sustainable lifestyle. The fair helps representatives of environmental organizations (environmental NGOs, enterprises, companies, government institutions) to develop a common vision in order to make environmental initiatives more visible to the general public and introduce the concept of social entrepreneurship – new concept, but very exciting for Moldavian space. "IarmarEco" – is a combination of fair, facilitated networking and interactive presentations/lessons – that makes it a special and unique event in the field of ecology and social activism in Moldova.

- supporting process of fundraising and grant-writing (donors mapping, looking for relevant statistical data, help in elaborating of a project proposal)



- contributing to the development of a Resource Center for environmental education in Riscova that will focus on practical trainings and sharing sustainable practices in the areas of eco-construction, organic gardening, energy efficiency and more.
- supporting organization of seminars, trainings, info days, forums on Social entrepreneurship.

MOL-27 International Centre for Professional Training and Development – Learn How to Teach with ICTPD

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

ICTPD is an NGO with a mission assist the development of the organizations, leaders and professionals with the help of the modern educational technologies and effective methods of training". ICTPD has a comparatively long history as an organization. It has first started working as a part of the Institute of Social and Community workers and then, starting from 2003 was working as a separate organization. In 2011 ICTPD has got an international status. ICTPD has a possibility to collaborate with world famous organizations such as WJR, JDC, ORT, Peace Corps. Our organization is involved in many kinds of educational programs. One of the main directions is professional development and social assistance to the unemployed and socially vulnerable population. We also work with youth and students to promote tolerance in our multiethnic and multicultural society. In addition, we organize training in the field of business, management, psychology in Russian, Romanian and English.

Volunteer Tasks & Role (including indicative working hours)

Work plan for full-time volunteer for few months "July – October"

July

- Introduction to organization, staff, projects and activities
- Introduction to programs: "English for Communication", "Business Planning and Experience Exchange".
- Work meetings on course curriculum programs: "English for Communication", "Business Planning and Experience Exchange".
- Studying basics of Didactics and learning process. Volunteer develops his or her own exercises that correspond to certain criteria.
- Meetings with volunteers that have taught these courses. Discussions, experience exchange.
- Understanding cultural differences and language interference. What difficulties may arise while teaching the course.

August

- Preparation to course start.
- Course advertisement and promotion
- Help and support of other activities of ICTPD depending on the need. (August is the month when staff members are on vacation)
- Topic to study and discuss: "Preparation to project writing"

September

- Preparation to course start.
- Topic to study and discuss: "Time management during the class. Effective techniques".
- Topic to study and discuss: "What is included in the project plan"
- Organizational meeting and testing for future students
- Start of the program "English for Communication"

October

- Program "English for Communication" is running
- Midterm meeting and discussion on program and participants. Discussions, basing on the current situation and requirements.
- Topic to study and discuss: "Benchmarking as an important part of creating a project"
- Benchmarking for project idea
- Looking for potential funding sources

In all of the mentioned activities volunteer will be supporting staff members and supported by staff member in volunteer activities.

N.B. The work plan may be adjusted to the background knowledge and experience of the volunteer.



MOL-28 Social Association Health for Young People

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The Centre Neovita was founded in 2002 by the Association "Health for Young People" with the help of UNICEF Moldova and the Territorial Medical Association and the City hall of Chisinau and it one of the first Centre of its kind from Moldova.

The Centre "Neovita" is an innovative model centre for integrated assistance for youth health according to the principles of friendly health services, that include consultations and providing information.

In 2007 our centre became a part of the national public health system and it is financed by the National Health Insurance Company.

During its activity Neovita contributed at the development of the network of 38 Health Centres for Youth that are established on the whole territory of Moldova. Neovita is the resource centre for all the network and the workers from the field.

The Centre was created as an answer for the real necessities of the youth. Our beneficiaries are: teenagers, youth, couples, parents that will have children or have already, medical workers, teachers, any other organisations interested in health and development.

The services are free of charge, they can receive a consultation from all the specialists from the Centre, medical, psychological and social, it is very important for the Centre and beneficiaries that we keep the confidentiality.

Volunteer Tasks & Role (including indicative working hours)

Our Health Centre has 3 general fields of activity:

a. consultations at the specialists (gynaecologist, psychologist, Dermatology, urologist, social assistant). In case if volunteers have interest or studies in these domains, they can assist in consulting, help the specialists at the informational meetings.

b. methodical meetings - our centre is a Resource centre for other centres from the network, also we are evaluating and monitoring them. Volunteer will help in organizing of different cross-sectoral and collaborative sessions, informational meeting for the workers from different districts.

c. educational-informative program consists from 2 parts: local volunteers' team and educational and informative activities with teenagers and youth people from different educational institutions and other social groups. With the local volunteers team the EVS volunteer will be involved in creating promotional activities, recruitment or interviewing of local volunteers; will assist at the training for volunteers and will organize different activities together with volunteers also the volunteer will help in organizing of different informative lessons.



MOL-29 Genderdoc-M Information Centre – working with LGBT Community

Main Aims and Activities (brief description of socio-economic context and of target groups served by the organisation)

The GENDERDOC-M Information Centre was founded on 8 May 1998 and is the only non-governmental organisation actively advocating for the rights of lesbian, gay, bisexual and transgender people (LGBT) in the Republic of Moldova. During its existence, GENDERDOC-M has implemented more than fifty projects of different scale. They aimed at the realisation of organisation's strategic objectives in various periods of its developments. The achievement of results was carried out by raising society's awareness about sexual orientation and gender identity, lobbying interests and rights of LGBT in the state structures and international organisations, strategic litigation, HIV/AIDS and STI prevention, promoting healthy lifestyle, carrying out social and cultural events, providing psychological and legal counselling to community members, maintaining support groups (for transgender individuals, HIV-positive gay men, elderly gay men, and family and friends of LGBT), working with professional groups (psychologists, sociologists, journalists, police, medical workers), etc. Currently, GENDERDOC-M manages four programmes:

Organisational Capacity Building Programme, LGBT Rights Lobby and Advocacy Programme, LGBT Community Development Programme, and LGBT Health Programme, as well as a volunteers' movement.

GENDERDOC-M carries out a number of activities in the areas of information dissemination, service provision, culture, social work, charity, and LGBT community development. In particular, the most recent activities that have been carried out by the organisation include environmental, social, cultural, and charity events that target LGBT people and Moldovan society more broadly.

Volunteer Tasks & Role (including indicative working hours)

The typical tasks for the volunteers that will be involved may include (but are not limited to) providing assistance in organising and carrying out activities for the LGBT community in and outside the office, editing/proofreading texts in English, providing assistance in maintaining and coordinating the LGBT youth website egali.md (the official affiliate of It Gets Better Project in Moldova), providing assistance in organising and carrying out of the two biggest events (Moldova Pride and Coming Out Days), as well as participation in other volunteer-run activities organised by the local LGBT volunteers.

GENDERDOC-M can offer a volunteer the opportunity to gain experience in organising and carrying out events for LGBT people and other target groups, to work in Moldova's only LGBT community-based and advocacy organisation and be part of a friendly, open and professional team.

From GENDERDOC-M the volunteer can expect an induction training course on the situation of LGBT people in Moldova, possibility for personal and professional growth, and decent working conditions (a desk with a computer, access to necessary office supplies, etc).